

GRANTMAKING – FALL 2025

Project Grant Application

Consent and authorization

Thank you for your interest in completing this application for a Project grant. We encourage you to check out our [Project overview page](#) and read the full application prior to completing the proposal. If you have any outstanding questions, please refer to our FAQs and webinars, or reach out to us at GranteeHelpDesk@kauffman.org.

Application window: September 15, 2025 – November 3, 2025, 11:59 p.m. CT

Organization & Contact Information

If you are an organization being sponsored, please have your fiscal sponsor complete the application.

Will the proposed project be fiscally sponsored? (y/n)

If yes, provide the name of the sponsored project/organization here. (text field)

If yes, a questionnaire will also need to be completed by the fiscal sponsor later in the process.

Organization name and related contacts. [Note: If a fiscally sponsored project, complete this section with the fiscal sponsor's information.]

Does the scope of your grant involve interactions with policymakers? A "yes" answer does not disqualify you from receiving grant funding, but our grant dollars cannot be used for lobbying. Some of the prohibited lobbying activities are outlined in our FAQs. Answering "yes" to this question may initiate a follow-up from our team. (y/n)

Do you have audited financial statements to attach in the document section below? If no, without audited financial statements, we ask you to respond to the following questions related to the segregation of duties in your financial operations. If yes, please attach them.

Website (text box)

Dates & Funding

- Start date (text box)
- End date (text box)
- Total amount requested (minimum \$250,000 annually) [Note: This needs to match budget template inputs.]
- Prior year operating expenses [Note: Annual project grant expenses should not represent more than one-third of an organization's overall budget.]
 - If applicable, describe recent major changes to financial circumstances.

In the table below, summarize how you would spend the proposed Kauffman Foundation grant by including the grant budget by expense categories. The sum of the expense categories should equal this grant request. Briefly explain any context related to the line items listed above. As a reminder, capital construction is not eligible.

Instructions for completing your grant budget

Please enter the amount and additional details about each of the expense categories listed below. If a category does not apply to your project, enter \$0 and N/A in the explanation.

The sum of the expense categories should equal this grant request.

Your grant reporting to the Kauffman Foundation will include progress against this budget.

Budget Categories:

- Personnel (wages & fringe benefits)
- Contracting Services
- Travel
- Supplies & Materials
- Sub awards
- Indirect Costs
- Misc/Other

Alignment with Foundation's Priorities

The Kauffman Foundation identified strategic priorities to close economic mobility gaps in the Kansas City region and beyond. Indicate which strategic priority is the primary focus of your proposed Project grant:

- College access and completion
- Workforce and career development
- Entrepreneurship

If you are exploring more than one strategic priority through your Project grant, please indicate it here. (optional)

As of today, is your organization headquartered in the Kansas City region? (y/n)

As of today, does your organization currently provide services in the Kansas City region? (y/n)

What are the primary zip code(s) this Project grant will serve? If you don't know, select 'do not know' or 'N/A' (check box)

Application Questions

- **Request Summary: Please write a brief description to summarize your project grant request.** Most people write about 2–3 sentences. The maximum response is 400 characters.

- **About Your Project Grant Proposal:** Please share the most important information about your proposal. Most people write about 3-5 paragraphs or about 2,000 characters. The maximum response is 3,000 characters or one page. Please explain your Project Grant proposal. It is not necessary to restate information answered above. Relevant information should include the following:
 - What you plan to do (activities and key milestones) and the timeframe.
 - Why you plan to do it now (opportunity, challenge, issue, or need).
 - Who will lead the project (team size, roles, and relevant skills)?
 - How this funding will position you for impact through and beyond the grant timeline.
 - Who will be impacted (your priority population)?
 - How does this project have potential to impact economic mobility in Kansas City?
- **About Your Organization:** Please share the most important information about your organization. Most people write about 3–5 paragraphs or about 2,000 characters. The maximum response is 3,000 characters or one page. Relevant information should include the following:
 - Your organization's mission statement
 - A brief organizational history
 - A brief description of your organizational goals over the next three years related to the Kauffman Foundation's strategic priorities
 - Your leadership's relevant experience and expertise related to your work
 - Active programs and accomplishments within the last three years
- **About Your Community (Interest Holders):** Please share the most important information about the community where, or with whom, you do your work. Most people write about 3–5 paragraphs or about 2,000 characters. The maximum response is 3,000 characters or one page. Relevant information should include the following:
 - The community opportunity, challenge, issue, or need that your organization works to address
 - Information about the people you serve
 - Details about how you work with other organizations, coalitions, or networks
 - Details about how you listen to/involve constituents, community members, and/or volunteers
- **About Your Impact:** Please share the most important information about your impact. Most people write about 2–3 paragraphs or about 1,000 characters. The maximum response is 2,000 characters or half a page.
 - Briefly, please explain what your organizational impact looks like overall, and for any goals stated above. How do you track impact, and how do you know you're moving toward it?

Reporting and Evaluation Expectations

Measuring impact, communicating findings, and disseminating learnings are priorities for the Kauffman Foundation. We encourage applicants with skillsets in evaluation translation and impact to emphasize this experience in their proposals. However, funded applicants will work with the Kauffman team (regardless of previous experience) to ensure learnings are shared with relevant audiences. Grantees will work with the Kauffman team throughout the duration of their grant through participation in a participatory learning and evaluation community of practice.

Confirmation of Collaboration

If you have an organization you are collaborating on for this grant application, please, provide their contact information below. Upon submitting your application, an email will automatically be sent to your contact asking for a Letter of Collaboration, so they can confirm their role in the effort.

The due date for this letter of collaboration is 11:59 p.m. CT on November 5, 2025. If the letter is not received by this date, it will not be considered as part of your grant application.

Demographic Information

Requested demographic information is not used to make eligibility or award decisions. [Note: If a fiscally sponsored project, complete this section with the fiscal sponsor's information.]

- Leader (race/ethnicity & gender) (drop downs)
- Governing Board (race/ethnicity & gender) (drop downs)

How did you hear about this opportunity?

The Kauffman Foundation is interested in learning how people hear about our work. Please share how you learned about our strategic direction and new grantmaking priorities.

- Kauffman-hosted community engagement session
- Kauffman email
- Kauffman website
- Kauffman Facebook
- Kauffman Instagram
- Kauffman LinkedIn
- Dr. DeAngela Burns-Wallace LinkedIn
- Kauffman associate
- News media story
- Previous grantee
- Other community event (please specify)
- Other community sources (please specify)

Documents

1. Your organization's annual budget (this can be a document you provide to your board).
2. Most recent financial statements (audited, if available)